TEOS Room Control

TEOS 2.0 Installation & User Manual - 2019

Document version 1.0

Overview

Thank you for purchasing these products and solutions. This document will explain how to create a TEOS Room Control interface, synchronize it with a device, and explain the usage of this solution. TEOS Room Control is primarily set up on a tablet interface.
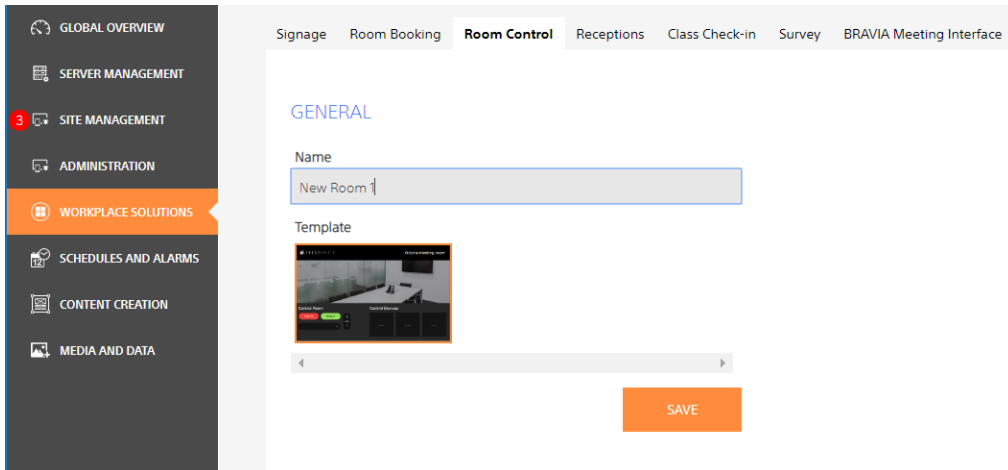
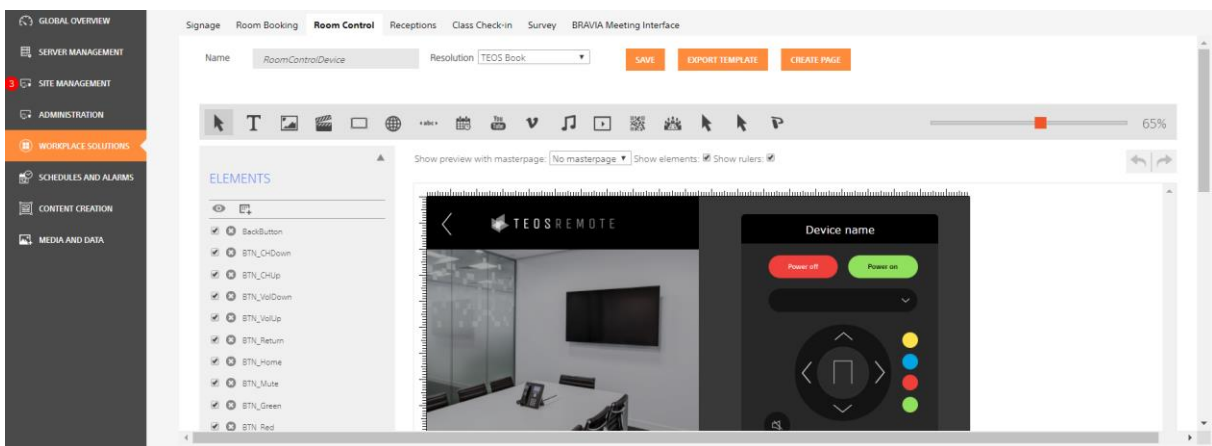**SONY**

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1. Creating a TEOS Room Control interface

To show the Room Control interface on a tablet, go first Into Workplace Solutions

WORKPLACE SOLUTIONS and go to the Room Control add-on. Click on "new room control", add a name. The template can be modified afterwards.

Your Room control can be fully customized, thanks to the elements you can have from Signage. For this just click on the template name RoomControlDevice or RoomControlMain

2. Tablet configuration with TEOS Room Control

To finalize the installation of the tablet we recommend adding it into TEOS and send content Into It. First, make sure that network tablet Is configured.
If you need more details for the preparation of the tablet, please go to the tablet related document.

1) Check that network port from TEOS Server to the tablet are open:

Outgoing to server
- TCP -Port 80 (Web server)
- TCP -Port 443 (Web server)
- UDP –Port 123 (NTP)
- TCP –5555

Incoming from server
- Type 8 and 0 (icmp ping for auto discovery)
- TCP –6541 (TEOS Player Signage app)
- TCP –5541 (TEOS Control)
- TCP –5555

The tablet needs to be able to contact TEOS Server using the DNS approach, so please make sure that the tablet is able to resolve your TEOS domain name.

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2.1.   Add a Tablet into TEOS

In this section we explain how to add a tablet into TEOS and use it with the different add-ons.

1. Go to the TEOS Manage Interface > Administration > Device management. You have different methods to add a tablet: from an excel import, from the auto discovery option, or by adding It manually.

Here we will manually add a tablet, so begin by pressing "add device".

a)   Insert the room or tablet name
b)   Select "tablet" as device type
c)   Select Sony as device brand
d)   Model will be automatically filled
e)   Insert the IP address of the device
f)   Select "tablet" as license type
g)   You can select if you want to use the device for room booking or for room control
h)   Add tablet into a device group (you must first create a group in the site configuration)
i)   Press **save**

Note: If the tablet Is not reachable via network, or the TEOS control app Is not open or you don't have license for It, you will get a message on top of this tab.

If the tablet Is connected and the configuration done, you must be able to see It Is green in both power status and behavior status

3. Link TEOS Room Control with your tablet

Then go to Administration In the main menu and go to Site Management (or If you rather use the old way go to Sites Configuration). In Site Management lookup the meeting room that you want to add TEOS Room Control to. Right-click this meeting room and click "Edit". If you go to the Meeting Room tab you have to add the created "Room control presentation". Just select the Room Control presentation that you created.
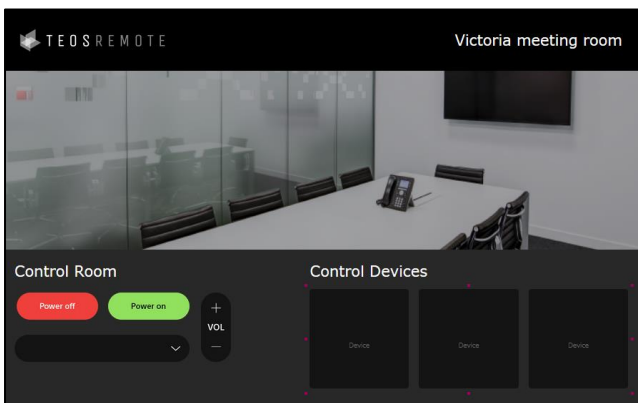
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When you connected your Room Control presentation to the meeting room you have to go to Administration -> Device Management.
Then select the device In the Meeting Room that you want to use as a TEOS Room Control. Most of the time this will be a tablet.
Go to the Meeting Room Settings tab for this device and in "Meeting room device type" select "Room Control".

Now your tablet should show you the devices in the room that can be remotely controlled by TEOS Room Control. With the standard TEOS Room Control template there are 3 Devices that are shown. If you want to display more than 3 In TEOS Room Control go back to Add-Ons -> Room Control.
Click on the name of your TEOS Room Control template. Then click on the "RoomControlMain" page at Pages. When you opened the template double-click on the 3 devices part of the template.

This will open the following popup:

Here you can select "Device Icon size". "Big" can display 1 device. "Medium" can display 3 and "Small" can display 10 devices.

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