



TEOS Survey

TEOS 2.0 Installation & User Manual - 2019

Document version 1.0

Overview

Thank you for purchasing these products and solutions. This document will explain, how to create a TEOS Survey interface, synchronize it with a device, and explain the usage.

TEOS Survey is primarily set up on a tablet interface, but this feature can also be linked with a BRAVIA or a player if required.

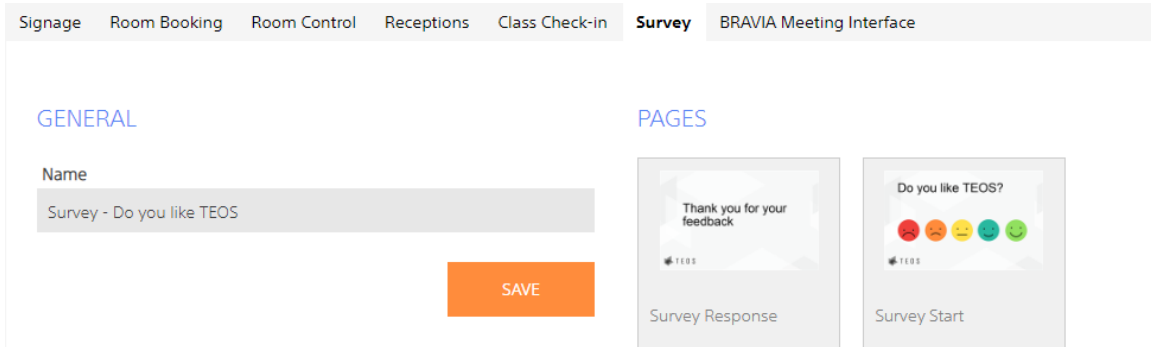
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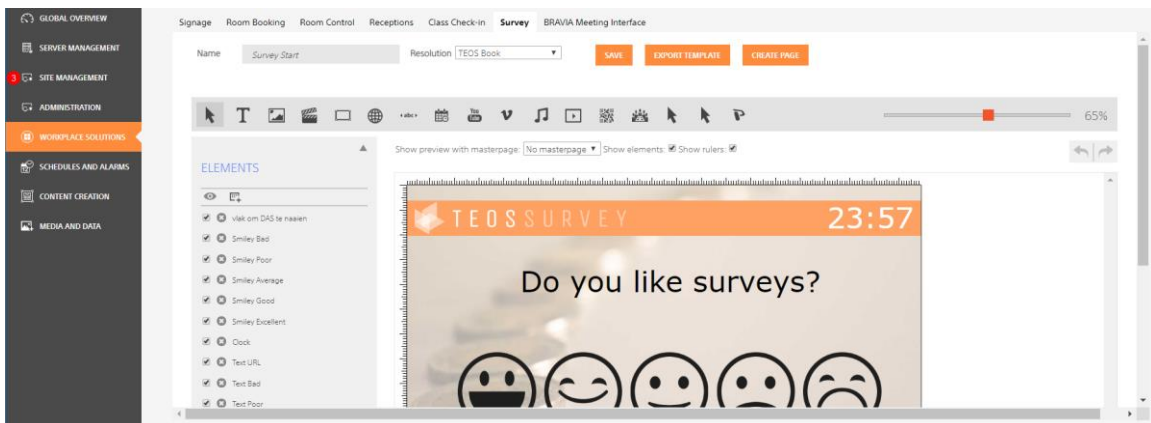
1. Creating a TEOS Survey interface



To show a Survey interface into a tablet, go first into Workplace Solutions and go to the survey add-on. Click on create new, add a name and select the template you want to start with. This template can be modified afterwards.



Your Survey can be fully customized, thanks to the elements you can have from Signage.



2. Tablet configuration with TEOS Survey

To finalize the installation of the tablet we recommend adding it into TEOS and send content into it. First, make sure that network tablet is configured.

If you need more details for the preparation of the tablet, please go to the tablet related document.

1) check that network port from TEOS Server to the tablet are open:

Outgoing to server

- TCP -Port 80 (Web server)
- TCP -Port 443 (Web server)
- UDP -Port 123 (NTP)
- TCP -5555

Incoming from server

- Type 8 and 0 (icmp ping for auto discovery)
- TCP -6541 (TEOS Player Signage app)
- TCP -5541 (TEOS Control)
- TCP -5555

The tablet needs to be able to contact TEOS Server using DNS approach, please make sure that the tablet is able to resolve your TEOS domain name

2.1. Add a Tablet into TEOS

In this section we explain how to add a tablet into TEOS and use it with the different add-ons

1. Go to TEOS manage Interface > Administration > Device management. You have different methods to add tablet: from an excel Import, from auto discovery option or adding it manually.

We will add in this case manually a tablet, for that press on "add device"

- a) Insert the room or tablet name
- b) Select "tablet" as device type
- c) Select Sony as device brand
- d) Model will be automatically field
- e) Insert the IP address of the device
- f) Select "tablet" as license type (In that case the license is TEM-TA10)
- g) Add tablet into a device group (you must create before a group in site configuration)
- h) Press **save**

Device - Edit

General Status

General

Name: Booking tablet

Device type: Tablet

Device brand: Sony

Model: TEOS-Book

IP Address: 192.168.11.32

License type: Tablet

Meeting room device type: Room Booking

Ignore schedule:

BACK SAVE

Device Localization

- SONY
 - Site A
 - Building A
 - Reception A
 - Common Area A
 - Floor 1
 - Meeting Room 1 - 1
 - Meeting Room 1 - 2
- Site B

Note: If the tablet is not reachable via network, or the TEOS control app is not open or you don't have license for it, you will get a message on top of this tab.

If the tablet is connected and the configuration done, you must be able to see it is green in both power status and behavior status

Delete/edit device

Push content on tablet

Device name	Device model	IP Address	Power status	Behaviour status	Device type	License type	Device Localization
Reception Tablet /	Sony APPG-1505K	192.168.11.31	Green	Green	Tablet	Tablet	
Booking tablet /	Sony TEOS-Book	192.168.11.32	Green	Green	Tablet	Tablet	Meeting Room 1 - 1

Virtual remote with live snapshot

TEOS SURVEY 23:49

Do you like surveys?

Excellent Good Average Poor Bad

https://pro.sony

Status

Last update	6/22/2019 7:00 AM	Current input	
Power status	Power on	Serial number	TEB10DSQPL19300117
Hours powered on	31	Model name	TEOS-Book
Volume level			

Power off Power on

Source: HDMI 1

Home Return

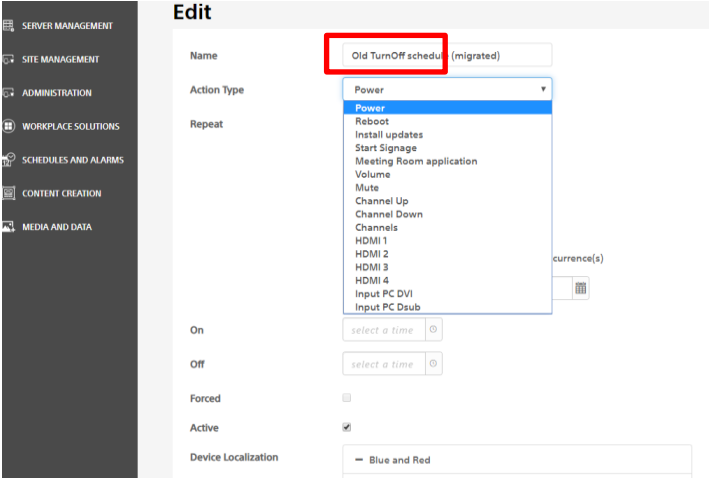


If you go to Site Management and site overview, you will see graphically your group hierarchy. You can see the status of your tablet link into your meeting room, you can power on/off the devices from here and you can control get the virtual remote from this overview.

From TEOS Manage you can schedule your commands to have an automatic control of your devices.



For that go to Schedules & Alarms and go to Actions schedules. You will be able to add power, reboot, app updates, start signage, start meeting, mute, manage volume, channel etc. This schedules commands can be addressed to a device or a group of devices.

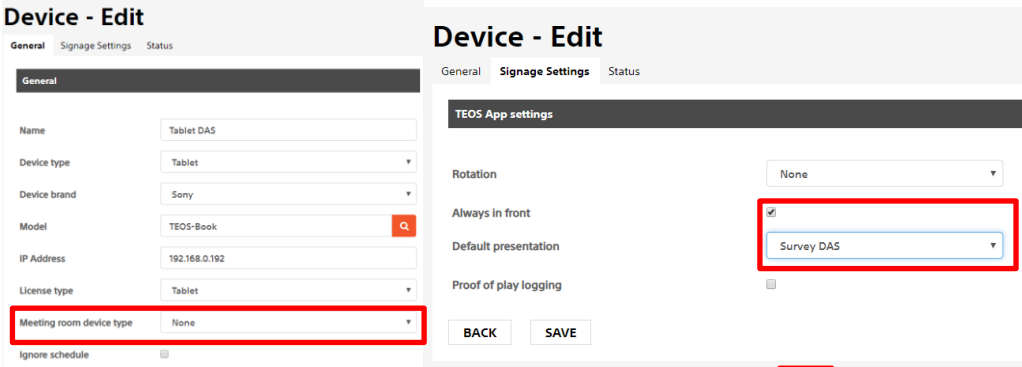


3. Linking TEOS Survey to your tablet

After creating your survey Interface, go to Administration > Device Management and click on edit in the tablet you want to use with Survey.



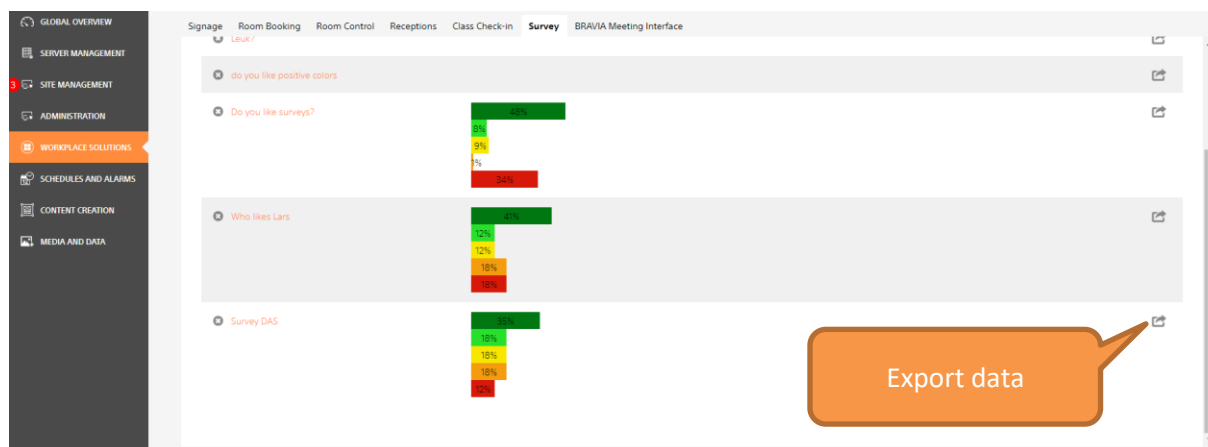
In General tab, the meeting room device type must be in "None". Go to Signage settings, select always in front and in default presentation the Survey Name just create before.



Click on **save button** and push on **update screen button**. The tablet should close and open again TEOS Android App with the Survey Interface

4. Results of TEOS Survey

In Workplace solutions>Survey you will be able to find the live statistics pulled from the feedback users give by touching the tablet of the Survey you created.



You can download the data to a file name surveydata.csv. This file will contain the name of the survey request, the total number of each feedback and the results in a percentage split .

Survey DAS	Total	Percentage
Excellent	6	35%
Good	3	18%
Average	3	18%
Poor	3	18%
Bad	2	12%
Total	17	



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